

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46

MEMORANDUM

TO: CCSD#46 Staff
FR: Staci Parmer

RE: Fingerprint Based Criminal History Checks

Effective August 2004, Public Act 93-909 was signed into law. This law requires that applicants seeking employment in school districts undergo a fingerprint-based criminal history record check.

The District has made arrangements with Accurate Biometrics to provide fingerprint services for district volunteers. **Please bring the attached form with you along with your Driver's License or other photo ID when you have your fingerprinting completed.**

You do not need to make an appointment. The closest facility to Grayslake is:

1117 S Milwaukee Avenue
Suite B13
Libertyville, IL 60048

Please visit their site at <https://accuratebiometrics.com/map-il> or call (773)685-5699 to determine a facility location that will work best for you and the days and times that facility is open.

The technician will scan your fingerprints and submit data to the Illinois State Police for processing. The entire process takes less than 10 minutes.

If you have any questions regarding these procedures please call me at x5320 or you can send me an email at parmer.staci@d46.org. Thank you in advance for your cooperation.

Grayslake School District 46 Student Teachers

Please Provide The Following Information (Please Print Clearly).

Last Name: _____ First Name: _____ MI _____

Address: _____ City: _____

State: _____ Zip Code: _____

Date of Birth: ____ / ____ / ____ Sex: _____ Race: _____

Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

Social Security Number: _____

Place of Birth: (State or Country if outside USA): _____

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(DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY)

TCN# _____ Date Printed _____