

**OBSERVATION REQUEST FOR
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46**

We handle observation requests on a first-come, first-served basis. Once we receive your request, we will look for a teacher that matches your needs. If one is available, we will provide you with the name of the teacher and their contact information so you can directly arrange mutually convenient hours with the teacher.

Name:

Phone number:

Email address:

Name of college/university:

Number of observation hours needed:

Setting required for observation (grade level, specialty area)

Special requests (school, teacher, etc):

Assignment completion date:

The completed form may be emailed to wolk.chris@d46.org or faxed to (847) 223-3695.

Once we have secured a placement, we will contact you and provide you with the teacher's name and contact information. You will be responsible for contacting the cooperating teacher to set up times and dates for observations.

All students will be required to have their Driver's License scanned upon entering the school.

Please feel to contact us with any questions you may have.

Mr. Chris Wolk, pHCLE
Director of Human Resources
Community Consolidated School District 46
565 Frederick Dr.
Grayslake, IL 60030